

6	<b>Health, Safety, Quality &amp; Environment</b> Ensure that the Maintenance Store complies with the company's health, safety, quality and environmental standards through the provision of an on-going process of monitoring, review and training	Health, safety, quality and environmental standards adhered to (clearly demonstrate)  Contribute to the company's philosophy of continued improvement, by contributing and supporting company policies and procedures  No lost time incidents/accidents.
7	<b>Housekeeping</b> Ensure that the company's maintenance store represents the appropriate image in through good housekeeping and environmental standards.	Housekeeping and environmental standards adhered to e.g. - storage and office areas swept and kept clean on a regular basis. - site maintained to a high standard Positive remarks by management on the store appearance
8	<b>Projects/Reports</b> Support the ESM through the timely and accurate completion of designated projects as assigned.	Designated projects completed on time  Designated projects completed to budget  Designated projects achieve targeted benefits/returns
9	<b>Legal</b> Protect the company from criminal and civil actions through ensuring that all regional activities comply with relevant legislation	No notification of breaches No prosecutions

### PERSON SPECIFICATION

The STORES – PURCHASING PERSON will ideally possess:

- Stores experience
- Computer skills.
- Maintenance experience.
- Project management skills